

Mary Mother of the Church

Parish Council Meeting

August 17th, 2013

Roll Call:

Chair.....	Steve Krieger	Vice Chair.....	Mark Kotcher
Secretary.....	Dick Drury	Admin & Finance.....	Matt Newbold*
Athletic.....	Mark Muehl	Christian Service.....	Mike Jarvis
Christian Formation.....	Eileen Carney	Health Ministry.....	Carolyn Duke*
Evangelization.....	Peggy Dolter	Youth.....	Ryan Clancy*
Liturgy.....	Paul & Sue Schulte	Social.....	Gary & Wendy Franklin
Pastor.....	Msgr Jim Telthorst	Deacon.....	Dick Coffman*
Dir. Rel. Ed.....	Ed Lewandowski	Guest.....	Randy Howe

*Absent

Meeting began with a prayer at 9:30am

Julie Zysk from the accounting dept. of the archdiocese's office was introduced. Although Melissa routinely handles the MM account, she was unavailable and Julie presented in her place. Julie explained that the "Shared Accounting" is used by the archdiocese central office to provide continuity throughout the parishes. All bills (expenses) and income are forwarded to this office. All expenses are coded and this office provides audits to assure the accuracy. After the bills are processed by this office the checks are sent back to the parish for either Deacon Dick or Father T. to sign. No 2 parishes have the exact same process. MM is billed by Shared Accounting by the hour and the MM expenses for this service are comparable to other parishes. We pay about \$1000 per month for Shared Accounting. Archdiocesan Assessments are made based on income of the parish 2 years prior to the current year.

Randy Howe e-mailed the detailed report to each PC member for July and will discuss this report and the monthly financial report package sent out from Shared Accounting at the next PC meeting. Randy explained why negative numbers appear for deposited monies. He related this to one's entry in a check book where a deposit is entered into the "credit" column.

Shared Accounting has no issue with us having "restricted accounts". If we use them, we must make sure we identify on the bill sent to the archdiocese, one should include this information in the memo field to indicate the restricted funds to be used to pay the expense. It was Julie's opinion that a vendor is not required to accept nor process a tax free status when selling their product – it is the responsibility of the purchaser to select vendors that accept a tax free status.

Ed distributed copies of the parish council's goals for 2012 and 2013. He then conducted an exercise that allowed each PC member to designate up to 3 goals from this list that were important to continue. The designations were summarized and those with the most votes will be included in the 2013/2014 list of goals. Additionally, each PC member was asked to write 3 sentences of what they have been hearing from fellow parishioners regarding what is most needed at MM. Ed directed an

exercise whereby the group selected key new goals from these sentences that will also be added to the 2013/2014 list of goals. Ed will summarize the results and provide this new list of goals to all.

Ed shared a copy of the MM Strategic Plan dated 1/12/08. This document was the result of 3 days of input from our parishioners and was directed by an outside facilitator. It is desirable to have a large number of parishioners involved and to limit the input process to only 1 day. The cost for the facilitator and materials is minimal and since this plan is updated every 5 to 7 years, it was agreed to proceed with the process to prepare an updated Strategic Plan.

Ed then discussed a proposed electronic process that will allow MM parishioners to post specific needs via e-mail. MM parishioners who agreed to provide their e-mail addresses would receive this request and have the option to fulfill this need by responding to this e-mail. Details need to be addressed but the PC was in agreement to have Christian Service pilot this program which may bear the title "Call to Serve".

It was agreed that we proceed with a tithing subcommittee as previously discussed. Dick Drury will chair this subcommittee and will invite 3 or 4 parishioners to assist. Parishioners with a mix of experience, gender and age who can set their bias aside are sought to form this group. A member from Christian Service should be on the committee. Anyone wishing to nominate a person for this subcommittee should contact Dick within the next 7 days. The outcomes from this process will be presented to the PC no longer than 6 months from this date.

The company that provided our MM pictorial directory offers a pictorial update by way of an insert. It was agreed to have this addressed at the next PC meeting.

More research was completed regarding the Pauline Press website link and we'll have an update at our next PC meeting.

MM has a priority list to reference when there is a conflict in scheduling one of the MM facilities. Ed will distribute this list at our next meeting.

Summary of commission meetings days is as follows:

Athletic 3 rd Wed.	Liturgy: 1 st Thur.
Christian Formation PRN	Social: 3 rd Tues.
Evangelization: 2 nd Tues.	Youth: 3 rd Mon.
Health: 3 rd Tues.	Ad Fin: 3 rd Tues.
Christian Service 2 nd Thur.	

Father T shared facts from a copy of a manual that he received when he arrived at MM. The manual provides detailed information as to the makeup of households within the MM boundaries. Father T mentioned that approx. 900 people attend our Sat. PM/Sunday masses.

